APiT
Australian Pacific Institute of Technology
RTO ID 45090

NATIONALLY RECOGNISED TRAINING

COURSE GUIDE
HLTAID001 – Provide Cardiopulmonary Resuscitation

Course Overview
The Provide Cardiopulmonary Resuscitation (HLTAID001) course provides students with the contemporary skills and vast knowledge in administering CPR; a skill set essential for all to acquire.

Target Groups
Target groups for this qualification are those who are:
- Seeking to work in a trade that operates in a 'high-risk' area
- Seeking work in a childcare sector
- Seeking work in the healthcare sector
- Involved in gym areas, such as Personal Trainers
- Operating 'heavy vehicles' as an occupation (such as transport)
- In the hospitalityindustry
- Seeking to be a 'First Aid Officer' working in an office space with more than 25 employees
- All workplaces nationally must have one First Aid officer onsite

Delivery mode and location
This course is delivered in our classroom at 12 Overland Drive, Narre Warren, 3805 or approved workspaces.

Course Duration
Provide Cardiopulmonary Resuscitation Provide requires 1 day of Pre-Online Theory (24 hours before the commencement of the class) and 3 hours face-to-face training sessions with our qualified trainer.
Refer to our Calendar at www.apit.edu.au/Australia for available public classes

Award Issued
A Statement of Attainment (Certificate) will be provided for the successful completion of the following course:
- HLTAID001 Provide Cardiopulmonary Resuscitation (valid for 1 year)

Career Outcomes
Students who complete the Provide Cardiopulmonary Resuscitation HLTAID001 unit are regarded as an asset to an array of organisations looking to hire staff. This provides students various opportunities as CPR accreditation is a mandatory requirement to enter range of industries in Australia.

Having a CPR ready employee creates a safe environment for the organisation and staff under which they are employed. If an injury were to arise, a CPR trained employee would be ready to act promptly to potentially save a co-worker or customers life.

Course Structure
Provide Cardiopulmonary Resuscitation contains both theoretical and practical elements within its course guide. Students are required to demonstrate a satisfactory level for each given element to obtain a Statement of Attainment.

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Elements define the essential outcomes	Performance criteria specify the level of performance needed to demonstrate achievement of the element.
ELEMENTS	**PERFORMANCE CRITERIA**
1. Respond to an emergency situation	1.1 Recognise an emergency situation 1.2 Identify, assess and minimise immediate hazards to health and safety of self and others 1.3 Assess the casualty and recognise the need for CPR 1.4 Seek assistance from emergency response services
2. Perform CPR procedures	2.1 Perform cardiopulmonary resuscitation in accordance with ARC guidelines 2.2 Display respectful behaviour towards casualty 2.3 Operate automated external defibrillator (AED) according to manufacturer's instructions
3. Communicate details of the incident	3.1 Accurately convey incident details to emergency response services 3.2 Report details of incident to workplace supervisor as appropriate 3.3 Maintain confidentiality of records and information in line with statutory and/or organisational policies
Training Arrangements	Evening Classes: 6.30pm to 9:30pm (1-2 Hour Pre-Online Theory + 3 Hours face-to-face class) Refer to our Calendar at www.apit.edu.au for the availability of public classes. Alternatively, please contact us at 1300 WEUPSKILL to arrange a private session or onsite training.
Assessment Arrangements	Assessment methods used for this qualification will provide individuals opportunities to demonstrate that they have met the required outcomes through: • Theoretical assessments • Observations/Practical assessments
Additional Support	All students will be provided with a range of learning support options and resources to help them achieve competency. This may include: • Student Counsellor • Mentoring from Trainers • Computer and technology support • Referral to external support services Australian Pacific Institute of Technology will provides additional support for any students experiencing: • Disability and access issues; • Language barriers; • Language, literacy and numeracy issues; • Employment issues; and/or • Any other issues that may affect their ability to achieve their training goals.

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	Provision of additional support services will be provided where necessary to enable students to participate in the same way as any other person regardless of whether support services have been required.

Where there is perceived difficulty in achieving learning goals, the trainer will discuss these issues with the student. The student will be provided with information about possible alternative courses, additional tools and resources available, and options and choices for accessing a supportive network.

The information provided will vary depending on the individual needs of the student. |
| Entry Requirements | Students must meet the following requirements:

• All students studying an Australian Course are required by the Australian Government to have (and present) a Unique Student Identifier (USI).

• All students must provide Primary and Secondary identification on the day of training, or alternatively, upload information as a PDF when completing their online enrolment.

• Basic numeracy and literacy skills must be shown through the Language, Literacy and Numeracy test (LLN) incorporated in the online enrolment process. |
| Cost | APIT offer competitive prices, with all learning & activities materials included (no hidden costs).

$49 |
| How to enrol | To enrol for this course, click the 'Book Now' tab at www.apit.edu.au/australia and follow the prompts.

Alternatively, call us on 1300 WEUPSKILL for more information on the enrolment process. |
| Contact Detail | Call on 1300 WEUPSKILL or email us at info@apit.edu.au.
Otherwise, visit our Campus at 12 Overland Drive, Narre Warren, 3805. |